



Government of Puducherry
Bharathidasan Govt. College for women (Autonomous)
M.G.Road, Muthailpet, Puducherry-605003

Examination Wing

APPLICATION FOR ISSUE OF OFFICIAL TRANSCRIPTS/ GENUINNESS CERTIFICATE

1. Name of the Candidate (*in Capital*) :
2. Register Number (*as per the College records*) :
3. Date of Birth :
4. Examination/Course Passed :
5. Department in which studied :
6. Period of Study (*academic year*) :
7. Reason for which transcripts required :
8. Number and Name of the Original : 1.
Certificated enclosed : 2.
: 3.
: 4.
9. Number of copies required (*in words*) :
10. Permanent Address :

11. Amount paid with details of : Rs.....
DD/Challan No. and Date/ Cash receipt No.....dated.....

12. Address to which the transcripts are to be submitted:

Sl.No	Name and Address	Sl.No	Name and Address
1.		2.	
3.		4.	

Place:
Date:

Signature of the Candidate

INSTRUCTIONS TO APPLICANTS

1. All the entries in the application form must be written neatly and legibility by the candidate.
2. Original certificates for which transcripts required must be enclosed with the application for verification and return.
3. Duly addressed envelope should be enclosed for affixing COE's signature in the cover, after sealing.
4. It is the responsibility of the candidate to obtain the original certificates and transcripts from the section after due acknowledgment.
5. The fee prescribed for the issue of Transcripts is:

Registration: Rs.300/-

Each copy: Rs.25/-

The fee should be remitted by the way of DD in favour of "The Principal, Bharathidasan Govt College for Women, Puducherry" or by way cash at the COE's office for a receipt.

For office use only

Verified with the originals are found to be in order.

DCOE

All the original certificate enclosed (as per Sl.No.8) received by the candidate.

Signature of the candidate

**BHARATHIDASAN GOVT COLLEGE FOR WOMEN (AUTONOMOUS)
PUDUCHERRY**

APPLICATION FOR SEMESTER EXAMINATION FEES WAIVER

Session : APRIL/ MAY or NOV / DEC - 201

Name of the student (IN CAPITALS)	
Register Number	
Course	
Year	First /Second/ Third
Name of Father	
Name of Mother	
Parentless /single parent students (mention who is deceased)	Not Applicable / YES Tick (who is not alive) : FATHER / MOTHER
Annual income of Parents / Guardian	Rs.
Permanent address	
Mobile /contact no of parents / Guardian	
Signature of the Student with date	
Signature of the Parent/Guardian with date	

Recommendations of HOD

PRINCIPAL



GOVT. OF PUDUCHERRY
BHARATHIDASAN GOVT COLLEGE FOR WOMEN (AUTONOMOUS)
(AFFILIATED TO PONDICHERRY UNIVERSITY,)
M.G.Road, Muthialpet, Puducherry - 605003

Cheque if sent ,to be send to (Please tick): RESIDENCE	OFFICE
Mobile no: Name & Address Residence:	Email id: Address Official:

Remuneration claim for setting Question Paper for Semester examination of NOV/ DEC - April / May 201__

Name of the Examination	Subject Code	No. of Q.P Sets	Fee for		Total
			Setting	Scheme	
Willing to take-up central valuation work		YES/ NO			

(Rupees.....only)
.....

BANK ACCOUNT DETAILS

NAME AS APPEARING IN THE BANK ACCOUNT:	
NAME OF THE BANK	
NAME OF THE BRANCH:	
ACCOUNT NO:	
IFS CODE:	

Place:

Date:

SIGNATURE

(Revenue stamp if exceeds Rs.5000)

Claims without signature will not be entertained.

QP setting Remuneration details: (Remuneration for QP setting includes typing charges + postal charges)

QP setting	PG & M.Phil Rs.600	UG: Rs.500	Scheme of valuation : PG: 250 & UG: Rs.200
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BIO-DATA			
<i>Name</i>			
<i>Age and Date of birth</i>			
<i>Designation</i>			
<i>Department in which working</i>			
<i>College/University address</i>			
<i>Residential address</i>			
<i>All further communication to (please tick your option)</i>		Office	Residence
<i>Experience</i>	1	UG level	Years
	2	PG level	Years
<i>Mobile No.</i>	1		
	2		
<i>e-mail id</i>			
<i>Can you send typed question paper + scheme of valuation (both password protected) through e-mail</i>			
<i>Your subject preferences</i>	1		
	2		
	3		
	4		
	5		
	6		
<i>Suggestions, if any.</i>			
<i>Date:</i>		<i>Signature of the Examiner/QP setter</i>	

BIO-DATA			
<i>Name</i>			
<i>Age and Date of birth</i>			
<i>Designation</i>			
<i>Department in which working</i>			
<i>College/ University address</i>			
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<i>All further communication to (please tick your option)</i>		Office	Residence
<i>Experience</i>	1	UG level	Years
	2	PG level	Years
<i>Mobile No.</i>	1		
	2		
<i>e-mail id</i>			
<i>Can you send typed question paper + scheme of valuation (both password protected) through e-mail</i>			
<i>Your subject preferences</i>	1		
	2		
	3		
	4		
	5		
	6		
<i>Suggestlons, if any.</i>			
Date:		Signature of the Examiner/QP setter	

